

# CSUB PPA Advisory Board meeting

Nov. 10, 2016

## Draft Minutes

### II. Bylaws

- Sheryl Chalupa recommended several revisions to the bylaws, including:
  - Be consistent with Advisory Board/Committee language;
  - Include a wider service area than the southern San Joaquin Valley;
  - Consider adding staggered terms rather than having full Board turnover;
  - Add language to allow for standing or ad-hoc committees;
  - Consider softening language regarding committee member absence;
  - Sheryl Chalupa will work with BJ Moore on revising the bylaws to address these concerns and amendments.
  - Bylaws approved as amended.

### III. MPA Accreditation

- Faculty is looking for “packaged” internships with employers for up to 16 weeks of each semester. The PA program will probably need approximately 20 internships per semester.
- Faculty is requesting commitments from Advisory Board members and their organizations for these internships, which may or may not be paid positions.
- Tony Pallitto questioned whether the university will better prepare the students for the work environment.
- Taft College used “mothers” to check in and monitor student involvement during internships to ensure the students were meeting work obligations.
- Lori Paris and others mentioned and recommended using BPA Outreach office resources.
- Two suggestions for establishing a “contract” for internships that both employers and students sign to establish expectations, working conditions, terms of employment, etc.

### IV. MPA Strategic Plan

- Recommendation for more active language in the mission statement rather than terms such as “foster.”
- Add a technical competency value to the list of public service values;

## V. ASPA

- Robert Phipps will assume the working materials and fund balance for the defunct Kern County ASPA chapter from Tony Pallitto.

## VI. Health Care Program

- Board members asked to consider potential options for the HCA program.
- The need for health care administrative career development has exploded.
- PPA only has four full-time faculty left on staff and will require between 15 and 16 adjuncts for the year.